



# HREN SURETY INSURANCE SERVICES

*specializing in subdivision and contract surety bonds*

P.O. Box 599, Pauma Valley, CA 92061 ♦ P: 760.742.3768 ♦ F: 760.742.3769

## CONTRACT BID BOND REQUEST

1. CONTRACTOR: \_\_\_\_\_
2. ADDRESS: \_\_\_\_\_
3. BID AMOUNT: \$ \_\_\_\_\_
4. BID BOND %: \_\_\_\_\_
5. BID DATE: \_\_\_\_\_ TIME: \_\_\_\_\_ LOCATION: \_\_\_\_\_
6. SOLICITATION NO. (If Federal Bid): \_\_\_\_\_
7. ARE PARTICULAR BOND FORMS REQUIRED? \_\_\_\_\_ SPECIFY: \_\_\_\_\_
8. NUMBER OF ORIGINALS TO BE EXECUTED: \_\_\_ One \_\_\_ Duplicate \_\_\_ Triplicate \_\_\_ Other: \_\_\_\_\_
9. JOB DESCRIPTION / LOCATION (full, legal):  
\_\_\_\_\_  
\_\_\_\_\_
10. OBLIGEE (OWNER OR GENERAL, IF A SUB): \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
(full address, zip code and phone number)
11. PROJECT MANAGER (Name and Phone No.): \_\_\_\_\_
12. ARCHITECT OR ENGINEER: \_\_\_\_\_  
(full, legal)  
ADDRESS: \_\_\_\_\_
13. TOTAL WORKING OR CALENDAR DAYS ALLOWED TO COMPLETE: \_\_\_\_\_
14. APPROXIMATE START DATE: \_\_\_\_\_ APPROXIMATE COMPLETION DATE: \_\_\_\_\_
15. PENALTY: \_\_\_\_\_ PAYMENT TERMS: \_\_\_\_\_ RETENTION PERCENTAGE: \_\_\_\_\_
16. WHAT PERCENTAGE OF TOTAL JOB COST IS MATERIAL? \_\_\_\_\_ SUBS? \_\_\_\_\_ LABOR? \_\_\_\_\_
17. TOTAL CURRENT WORK ON HAND \_\_\_\_\_
18. IS ADDITIONAL INSURANCE REQUIRED FOR THIS JOB? \_\_\_\_\_
19. DELIVERY INSTRUCTION (How Do You Want The Bond Delivered):  
\_\_\_\_\_  
\_\_\_\_\_
20. COMMENTS:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_